



## BULGARIA PROGRAM SCHEDULE AND CONFIRMATION OF ADOPTION COSTS

DUE WITH AGENCY APPLICATION			
<i>Description</i>	<i>Amount</i>	<i>Explanation</i>	<i>Fee Category</i>
Application	\$600	Paid to Gladney. This fee is not considered part of total Gladney Agency fee. Fee for returning families is reduced to \$350.	Adoption Expenses in the United States
Bulgaria Agency Fees	If Applicable €1600	Gladney collects and forwards this amount (20% of the total foreign agency fee (€8000)) to FNA in cases where a family receives MOJ pre-approval for a child on the Special needs list prior to dossier submission. This is the first of 3 payments to FNA.	Foreign Country Program Expenses
DUE WITH AGENCY CONTRACT			
<i>Description</i>	<i>Amount</i>	<i>Explanation</i>	<i>Fee Category</i>
General Agency Fee Payment 1 of 3	\$3200	Paid to Gladney for adoption consulting and miscellaneous services. Upon payment, Gladney may begin providing adoption services pursuant to the Agency Contract. Total General Agency fee is \$11,200 for one child, or \$16,800 for siblings.	Adoption Expenses in the United States
Hague Monitoring & Oversight Fee (per child)	\$850	Paid to US Hague Accrediting Entity, through Gladney. If a sibling group is adopted, additional \$850 per child fees are collected at time of referral.	Third Party Fees
Adoption training	\$150	Paid to Gladney for required adoption training that is Hague compliant and child specific. Covers unlimited training pre & post adoption through Gladney and our partners.	Adoption Expenses in the United States
DUE DURING HOME STUDY PROCESS			
<i>Description</i>	<i>Amount</i>	<i>Explanation</i>	<i>Fee Category</i>
Home Study performed by Gladney in the following states: AK, DE, IL, FL, MO, NJ, NY, NC, OK, PA, TX	\$2800	Paid to Gladney (or another local agency that sets service fees at their discretion) for performance of adoption home study assessment. Agency staff travel expenses invoiced separately at a flat rate of \$120.	Home Study Fees
Home Study Review & Networking	If Applicable \$1000	Paid to Gladney when Gladney is not the home study provider and family is working with an Exempted or Supervised Provider. This fee covers contracts, supervision, communication, and report review and approval. Subsequent home study updates are also included, unless an update is completed by a different provider.	Home Study Fees
DUE WITH USCIS IMMIGRATION FILING			
<i>Description</i>	<i>Amount</i>	<i>Explanation</i>	<i>Fee Category</i>
Application (Form I-800A)	\$920	Paid to USCIS for Determination of Suitability to Adopt a Child from a Hague Convention Country. <a href="https://www.uscis.gov/sites/default/files/document/forms/g-1055.pdf">https://www.uscis.gov/sites/default/files/document/forms/g-1055.pdf</a>	Third Party Fees
DUE BEFORE DOSSIER IS SENT TO BULGARIA			
<i>Description</i>	<i>Amount</i>	<i>Explanation</i>	<i>Fee Category</i>
Dossier Preparation & Review fee	\$2000	Paid to Gladney to prepare the Dossier. Includes all fees for state certifications, apostilles and document courier services.	Translation & Document Expenses
General Agency Fee Payment 2 of 3	\$5000	Paid to Gladney for 2 <sup>nd</sup> payment of agency fee for adoption services. If a sibling group is being adopted, this payment is \$11,800.	Adoption Expenses in the United States
Bulgaria Agency Fees	€1000 or €2000	Gladney collects and forwards payment to FNA for adoption services provided in dossier submission to MOJ. Amount due: €1000 Special needs process (payment 2 of 3) OR €2000 General adoption process (payment 1 of 3). If adopting siblings in special needs process there are additional fees per child due at this time (amount is dependent on location of sibling).	Foreign Country Program Expenses
Fees to Bulgaria Agency	~€300 - 400	Collected by Gladney and paid to FNA for translation, legalization, and submission of additional or updated documents. Amount depends on volume of translated pages.	Translation & Document Expenses
Charitable Aid & Development	\$500	Paid to Gladney toward our humanitarian aid work in country.	Contributions
Foreign Program Fee	\$2000	Paid to Gladney for miscellaneous foreign services including foreign provider fees, inquiries and trips, Hague fees, communications with foreign partners, child updates, in-country services, etc.	Foreign Country Program Expenses

<b>DUE UPON ACCEPTANCE OF REFERRAL / AFTER FIRST TRIP TO BULGARIA</b>			
<b>Description</b>	<b>Amount</b>	<b>Explanation</b>	<b>Fee Category</b>
Bulgaria Agency Fees	€5400 or €4000	Gladney collects and forwards payment to FNA for in-country adoption services. Amount due: €5400 Special needs process (payment 3 of 3) OR €4000 General adoption process (payment 2 of 3). If adopting siblings through general adoption process, additional fees per child due at this time (amount is dependent on location of sibling).	Foreign Country Program Expenses
General Agency Fee Payment 3 of 3	\$3000	Paid to Gladney for 3 <sup>rd</sup> payment of agency fee for adoption services. If a sibling group is being adopted, this payment is \$8,600.	Adoption Expenses in the United States
<b>DUE PRIOR TO SECOND TRIP TO BULGARIA</b>			
<b>Description</b>	<b>Description</b>	<b>Explanation</b>	<b>Fee Category</b>
Bulgaria Agency Fees	<i>If Applicable</i>	<i>Gladney collects and pays to FNA €2000 (payment 3 of 3) for in-country adoption services provided to families in general adoption process.</i>	<i>Foreign Country Program Expenses</i>
Post-Adoption Supervision (per child/ per report); 7 reports	\$3150 (\$450 per rept)	Paid to Gladney or Exempted/ Supervised Provider agency providing HS/PP services. Sibling fees per report: \$700 for two children; \$900 for three or more children. Seven reports required for three years, or at 1, 6, 12, 18, 24, 30, and 36 months. Cooperating agency fees may differ.	Post-placement & Post-adoption Reports
Post-Placement/ Post-Adoption Support & Reporting Fee	\$2000	Paid to Gladney to cover supportive counseling and communication with family, report tracking and submission, NACC requests, and paperwork for US adoption.	Post-placement & Post-adoption Reports
Post Adoption Bond	\$1000	Paid to Gladney to ensure post-adoption reporting is completed; refunded after receipt of final report.	Post-placement & Post-adoption Reports
<b>DUE DURING TRAVEL TO BULGARIA- TWO TRIPS REQUIRED</b>			
<b>Description</b>	<b>Amount</b>	<b>Explanation</b>	<b>Fee Category</b>
Roundtrip airfare USA to Bulgaria (per person)	~\$1500	Paid to airline for international round-trip airfare for parents.	Travel & Accommodation Expenses
Estimated cost for hotels, meals, ground transfers, guide, driver	~\$750	Paid to providers during travel. This assumes two parents and one adopted child. Fees vary widely based on level of accommodation, season, and necessity of in-country flight.	Travel & Accommodation Expenses
Preparation of Adoption Documents and Visa (per child)	\$200-\$500	Paid to providers during travel. Amount depends on location and circumstances of child and includes documentation, medical exam, vaccination, etc.	Third Party Fees
Visa for Child	\$325	Paid to US Embassy in Sofia.	Third Party Fees
“~” Denotes Estimated Adoption-Related Expenses: In addition to Agency Fees and Foreign Partner Fees this schedule includes reasonable estimates of adoption related expenses paid to third parties, including, but not limited to, home study and post placement services performed by a third-party agency, international travel and lodging costs, and adoption finalization costs in the US.			

<b>Summary of Total Fees</b>	
<b>Fee Category</b>	<b>Amount</b>
Home Study Fees	\$2,800 - \$5,000
Adoption Expenses in the United States	\$11,950
Foreign Country Program Expenses	~\$11,000
Care of the Child	\$0
Translation and Document Expenses	~\$2500
Contributions	\$500
Post-placement and Post-adoption Reports	\$6150
Third Party Fees	\$2,295 - \$2,595
Travel and Accommodation Expenses	\$4,500 - \$9,000
<b>Total:</b>	<b>\$41,695 - \$48,695</b>

Gladney offers grants in its international adoption program that can be applied to reduce the Agency Fee and are applied at the 3<sup>rd</sup> installment of the Agency Fee. These grants are mainly given for waiting children, but may also be considered depending on circumstances of the adoptive family. Please inquire of your caseworker for grant eligibility guidelines.

Gladney does not customarily charge additional fees beyond those disclosed on this document and in the International Adoption Contract. If unforeseen additional fees are incurred in the foreign country, Gladney will disclose the fees in writing and obtain consent of the Adoptive Parents prior to expending any funds in excess of \$1000. Gladney's U.S. stateside agency fees will not change during the adoption process. However, all other fees are beyond Gladney's control and subject to change.

## Fee Category

**Home Study Fees** include, but are not limited to, the expected total fees and estimated expenses for home study preparation and approval, whether the home study is to be prepared directly the agency itself, or prepared by a supervised provider, or an exempted provider;

**Adoption Expenses in the United States** includes all adoption services other than the home study that will be provided in the United States. This category includes, but is not limited to, personnel costs, administrative overhead, operational costs, training and education, communications and publications costs, and any other cost related to providing adoption services in the United States;

**Foreign country program expenses** include expected total fees and estimated expenses for all adoption services provided in the child's country of origin. This category includes, but is not limited to, costs for personnel, administrative overhead, training, education, legal services, communications, and any other costs related to providing adoption services in the child's country;

**Care of the Child** is the expected total fees and estimated expenses charged to the prospective adoptive parents ("PAPs") for the care of the child in the country of origin prior to adoption including, but are not limited to, costs for food, clothing, shelter, and medical care; foster care services; orphanage care; and other services provided directly to the child.

**Translation and document expenses** are the total fees and estimated expenses for obtaining any necessary documents and for any translation of documents related to the adoption, along with information on whether to PAPs will be expected to pay such costs directly or to third parties, either in the US or in the child's country of origin, or through the agency. This category includes, but is not limited to, costs for obtaining, translating, or copying records or documents required to complete the adoption; costs for the child's court documents, passport, adoption certificate, and other documents related to the adoption; and cost for notarizations and certifications.

**Contributions** are any fixed contribution amount or percentage that the PAPs will be expected or required to make to children protection or child welfare service programs in the child's country of origin or in the US, along with an explanation of the intended use of the contribution and the manner in which the transaction will be recorded and accounted for. Gladney collects a charitable aid and development fee for our humanitarian endeavors. These monies are spent on charitable projects both domestically and overseas, to help fulfill our mission.

**Post-placement and post-adoption reports** are the expected total fees and estimated expenses for any post-placement or post-adoption report that the agency or person or parent(s) must prepare in light of any requirements of the expected country of origin.

**Third party fees** are the expected total fees and estimated expenses for services that the PAPs will be responsible to pay directly to a third party. Such third party fees include, but are not limited to, fees to competent authorities for services rendered or Central Authority processing fees.

**Travel and accommodation expenses** are the expected total fees and estimated expenses for travel, transportation, and accommodation services arranged by the agency or person for the PAPs.

## Refund Policy

We acknowledge that we are not paying Gladney or its foreign partners to buy a child. We understand that we are paying for Gladney's and/or Gladney's foreign partner's time, experience, knowledge, guidance, service, materials, and overhead during the period that we are a Gladney client seeking to adopt a child from a foreign country.

Gladney strives to provide Adoptive Parents with the highest quality of service, and an atmosphere of respect, trust, security and understanding. Accordingly, Gladney has established its fee structure to allow Adoptive Parents to pay in stages over the course of the adoption process. The schedule for payment of each portion of the Agency and Foreign Fees has been structured so that the portion that Adoptive Parents pay at each point in the adoption process parallels the services provided by Gladney and/or its foreign partners at each milestone point in the process. The fee payment structure does not compensate Gladney and/or its foreign partners in advance for services to be provided in the future. Rather, all payments of fees are deemed earned and applicable to services provided prior to payment. For that reason, upon payment of each portion of the Fees, such funds are non-refundable for any reason, including, without limitation, if the Adoptive Parent(s) withdraw or if they are not approved by the Foreign Government or Foreign Program officials abroad. Prorated refunds may be considered for medical hardship.

If Adoptive Parents voluntarily elect to pay the Agency in advance of the due date for services that have not yet been performed, Gladney agrees that such funds are refundable up to, and including, the date that the payments are due under the standard payment schedule (the "Planned Payment Date"). If Adoptive Parents elect to terminate this Agreement after making a payment, but before the Planned Payment Date, Gladney shall refund any fees received in advance for services not yet provided within 60 days of termination.

The payment schedule for the Foreign Program Fees is structured so that the portion paid at each point in the adoption process parallels services provided by Gladney's Foreign Partners at milestone points in the process. Therefore, upon submission of the Adoptive Parents' dossier and Foreign Program Fees to the Foreign Program officials/agents, Gladney's foreign partners are deemed to have provided services and earned the fees. Therefore, the Foreign Program Fees are not refundable once paid, for any reason, including, without limitation, if the Adoptive Parent(s) withdraw or are not approved by the Foreign Government or Foreign Program officials abroad.

Foreign Program Fees already paid shall be applied to the adoption of another child from the same country in the following circumstances: 1) If Adoptive Parents are matched with a child and the child, for any reason, becomes no longer available for adoption, or conversely 2) If the Child(ren) is available, but *declined* for adoption as a result of the Adoptive Parents' reasonable evaluation of that Child(ren).

In certain country programs, if the Adoptive Parents unreasonably or arbitrarily withhold their acceptance of a child for adoption after they have traveled to the foreign country, Gladney shall have the sole and complete discretion to retain some or all of Agency Fees and terminate all further obligations to the Adoptive Parents pursuant to the International Adoption Contract. Any fees voluntarily prepaid by Adoptive Parents for services not yet provided, shall be refunded within 60 days of termination of the Agreement.

**We acknowledge that we have received and read the information in this document.**

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Signature of Adoptive Parent / Date

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Signature of Second Adoptive Parent / Date